

Instructions for Starting a Team Fundraiser

Through Razoo



If you are organizing a team fundraiser (i.e. walk-a-thon, bike-a-thon, etc.), Saint Francis Foundation has teamed up with Razoo to keep track of your donations and to entice others to join your team to meet your goals.

To Set Up A Team Fundraiser:

- Start your new event by going to www.razoo.com/login
- Login and set up the details of your team fundraiser:
 - Select Saint Francis Hospital and Medical Center Foundation, Inc. as the organization you are fundraising for and our **EIN # is 06-1008255**
 - Add other details of event and logo
- The Team Captain then sends out invitations to team members using the "team member invite" feature located in the admin panel of the team page.
- Team members receive the invitation which prompts them to join the team by clicking a link. This link creates a fundraising page and adds it to the team page in one step.
- Team members update and customize their fundraising page and begin to market their page to their family and friends.